



The Scottish Parliament  
Pàrlamaid na h-Alba

## **Minute of the Scottish Parliamentary Corporate Body (SPCB) meeting held on Thursday 6 March 2025 at 9.00am**

### **Present:**

- Alison Johnstone MSP (chair)
- Claire Baker MSP
- Jackson Carlaw MSP
- Maggie Chapman MSP

### **Apologies:**

- Christine Grahame MSP
- David McGill

### **In attendance:**

- Michelle Hegarty
- Sara Glass
- Mairi Pearson
- Lynsey Hamill
- Alan Durward
- Iain Rae
- Eric MacLeod
- Mark Brough
- Lisa Creamer
- Lynn Russell, Head of Secretariat

### **Previous minutes**

1. The SPCB agreed the minute of the meeting held on 20 February 2025.

### **Matters arising**

2. The following items were dealt with by correspondence since the previous meeting—
  - Paper 14: The SPCB approved a determination received from the Scottish Biometrics Commissioner for an ICT refresh and migration

to a new supplier, if the annual cost of hosting is less than is currently being paid.

- The SPCB noted correspondence from the Electoral Commission (EC). It agreed that it would provide comments to the Speaker's Committee on the EC's corporate plan to inform the development of a Scottish corporate plan.
- The SPCB noted correspondence from the Local Government and Communities Committee to the Scottish Public Service Ombudsman (SPSO) regarding its in-depth scrutiny into the operation of the SPSO. The SPCB further noted the current work of the SPCB Supported Bodies Landscape Review Committee and public petition PE1964: Create an independent review of the Scottish Public Services Ombudsman, recently considered and closed by the Citizen Participation and Public Petitions Committee.

## **Reimbursement of Members' Expenses Scheme – Annual Uprating of Provisions: Paper 15**

3. The SPCB agreed the uprating of the Reimbursement of Members' Expenses Scheme provisions, as detailed in the paper.

## **Reimbursement of Members' Expenses Scheme – Exceptional Expenses Application: Paper 17**

4. The SPCB noted that incorrect information had been provided to a Member regarding their expenses allowance. The SPCB agreed to approve an application for exceptional expenses as a result of this error.

## **Catering Services Tariff Update: Paper 16**

5. The SPCB considered an update on the catering outlets within the parliamentary estate and their performance during 2024/25. The SPCB agreed an increase to the catering tariff for the Garden Level Restaurant, The Holyrood Room and the Events & Hospitality brochure. Jackson Carlaw MSP did not support this decision.
6. The SPCB will receive a further update on catering services in due course.

## **Date of next meeting**

7. The next meeting of the SPCB was scheduled for 20 March 2025.

**SPCB Secretariat**  
March 2025