

#### Directorate of Internal Audit and Assurance

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Richard Leonard MSP

Convener

Public Audit Committee

[publicaudit.committee@parliament.scot](mailto:publicaudit.committee@parliament.scot)

07 November 2024

Dear Mr Leonard

### **MAJOR IT PROJECTS – PROGRESS REPORT**

Thank you for your letter of 11 October 2024.

#### **Digital Assurance**

You asked for further information in relation to:

- **Body Worn Video – National Rollout, Police Scotland**
- **Digital Case Management System – Office of the Public Guardian, Scottish Courts and Tribunals Service**

Each of the projects have been subject to assurance during the period of the report.

The Digital Assurance Office works with delivery teams to determine when independent assurance should take place. In addition to the Technology Assurance Framework (TAF) Gates, which are set out in our report to PAC, a Senior Responsible Owner may also opt to complete Gateway Reviews that are not part of the TAF, notably at Gateway 3 (investment decision) and Gateway 5 (operations review and benefits realisation).

In parallel to digital assurance processes, following the TAF Pre-Procurement Gate, the Police Scotland's Body Worn Video – National Rollout, completed a Gateway 3 in December 2023 to support procurement decision making. Further TAF assurance will take place in due course.

Following the reviews in 2023, the Scottish Courts and Tribunals Service Digital Case Management System for the Office of the Public Guardian moved to the delivery phase. The Digital Standard Assessment process is currently underway and is expected to complete prior to launch of the service. In addition, the project has recently completed the Go Live Gate in anticipation of the imminent launch of the new service.

We have noted and will act on the Committee's request to include an explanation in future reports where no assurance has taken place since the last report. We will also expand the detail we provide to include information on Gateway Reviews in addition to TAF reviews.

### **Budget and schedule information**

We have noted and will act on the Committee's request.

### **Tracking whole-life costs**

We have noted and will act on the Committee's request.

### **Accountability and governance**

There have been no changes to formal accountability and governance following the letter of May 2022. We are in the process of putting in place measures to support Senior Responsible Officers and Accountable Officers in the discharge of their functions in relation to major IT projects and would plan to say more about this when we meet on 14 November.

Yours sincerely,

**Jennifer Inglis-Jones**  
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Chief Digital Officer